# Molecular Biosciences Graduate Student Annual Progress Report

Following completion, this form - including student, mentor, and committee signatures - should be provided to John Connolly.

# Student Section

This section should be completed by the student, and provided to the mentor at least 1 week prior to the Annual Committee Meeting. We recommend that the information be updated each year.

The italicized instructions provided for some questions below can be deleted.

Instead of completing the sections describing support, presentations, papers, and awards, the student may instead elect to submit a CV, provided it includes all the same information as requested here.

Students should print the “Committee Evaluation Section” and take this to the committee meeting.

**Name:**

**Mentor(s):**

**First Term at KU:**

**PhD or MS:**

**Committee Members:**

**Date of last Annual Committee Meeting:**

**State how you have been supported during your graduate education:**

*For example, “Spring 2021, GTA, BIOL350” or “Fall 2021, GRA, Dr. Smith’s research funding”.*

**List all internal seminars or subgroup meetings at which you have presented your research:**

*For each, give the talk title, the venue (e.g., BIOL 905 Genetics of Development), and the date.*

**List all your presentations at local, national or international meetings:**

*For each presentation give the title, the names of all authors, the format (e.g., poster, contributed oral presentation, invited oral presentation, etc), the name and location of the meeting, and the date.*

**List all research papers/pre-prints that you have contributed to as a graduate student:**

*Give all relevant information about each (title, authors, journal, volume, pages, etc). Additionally, in addition to published papers and pre-prints, include submitted and accepted/in press manuscripts.*

**List any and all awards you have received:**

*Include awards received for presentations (e.g., best poster at a conference), research funding/fellowships you have applied for and received, and so on. For each, list the name of the award, describe what you received, and the date you won the award.*

**Self evaluation:**

*Describe your academic and research goals, your progress toward achieving them, and your primary goals for the next year. We recommend that this evaluation be no longer than half a page.*

# Mentor Section

Please briefly evaluate the student's progress toward their academic and research goals this year. This section should be provided to all members of the student’s committee prior to the Annual Committee Meeting.

# Committee Evaluation Section

For each of the 4 areas below, rate the student as satisfactory or unsatisfactory. We recommend providing additional detail to allow the student a better understanding of the rating, particularly in the case of an unsatisfactory rating. Additionally, please consider the career stage of the student when making your evaluation. Note that any unsatisfactory rating will require full committee meeting within 6 months to reassess student progress. All individuals – student, mentor(s), and all committee members – should sign/date in the table below to affirm they have read, and agree with the evaluation.

1. Research engagement (*Does the student demonstrate that they are fully engaged with their academic and research goals?*)
2. Knowledge of their research area (*Does the student understand the relevant methods, the background literature, the strengths/limitations of the approaches taken, etc?*)
3. Ability to effectively communicate science (*Is the student able to clearly describe their research during seminars/presentations/committee discussions?*)
4. Ability to comprehend data generated, and integrate it into new or existing models (*Is the student able to interpret their data, and make conclusions that allow appropriate follow-up experiments?*)

| **Role** | **Full Name** | **Signature** | **Date** |
| --- | --- | --- | --- |
| **Student** |  |  |  |
| **Mentor** |  |  |  |
| **Committee Member** |  |  |  |
| **Committee Member** |  |  |  |
| **Committee Member** |  |  |  |
| **Committee Member** |  |  |  |
| **Committee Member** |  |  |  |